

OMC Case Assignment and Report Submission Information

Following your acceptance of the case for review, you received an **Assignment** email that includes below and other helpful information as you write your report.

OMC 411 site Guidelines: <https://omc.azmd.gov/GuideLines.aspx>

- ✚ Please utilize the **Report Template and Guidelines**.
- ✚ **Clearly state whether there was a deviation or not.** If you are unsure or need more information to decide, please contact the OMC Coordinator or the investigator of the case:
<https://omc.azmd.gov/PhoneList.aspx>

Submission of completed *typed* reports may be submitted directly to the **OMC Coordinator** who worked with you on the review of the case by email, mail or fax:

- **Veronika Burkel:** veronika.burkel@azmd.gov Ph: 480-551-2820
- **Celia Garcia:** celia.garcia@azmd.gov Ph: 480-551-2766

Arizona Medical Board & Regulatory Board for Physician Assistants
1740 West Adams Street, Suite 4000, Phoenix, AZ 85007
Fax: 480-551-2704

FYI:

- ✚ **Case Access:** <https://omc.azmd.gov/YourCaseList.aspx>
For any assistance accessing a case, please contact your OMC Coordinator.
- ✚ **Investigations are confidential!**
Do **not** conduct your own separate investigation of the case or contact the physician or physician assistant under investigation. You may **not** contact their place of employment, the patient in the case, any of the other treating providers, facilities or pharmacies involved in the investigation.
- ✚ **Due dates:** Please communicate requests for delays or requests for new due dates.